

# *Forest Charter School*

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## **Monthly Charter Council Meeting Minutes—February 7, 2012**

**Tuesday, February 7, 2012  
5:30 p.m. Regular Session  
224 Church Street  
Nevada City, CA 95959**

### **Council Members:**

Pam Barram, Chair  
Linda Katz, ES Representative  
Steve Ross, ES Representative  
Dakota Crider, Student Representative  
Matt Heaps, Parent Representative  
Cheri Ray, Parent Representative  
Dan Thiem, Parent Representative  
Nancy Nobles, Secretary

### **Minutes**

**Present:** Pam Barram, Cheri Ray, Dakota Crider, Dan Thiem, Steve Ross, Peter Sagebiel, Debbie Carter, Paul Simoes, BJ Hatcher, Dan Zeisler and Nancy Nobles.

**Absent:** Matt Heaps, Linda Katz

#### **1. Call to Order: 5:34**

#### **2. Pledge of Allegiance**

#### **3. Action: Approval of Minutes of January 17, 2012**

Steve Ross made the motion to accept the November Minutes. Cheri Ray seconded.

Ayes: All    Nays: None    Abstain: None

#### **4. Action: Adoption of the Agenda**

Dan Thiem made the motion to adopt the Agenda. Steve Ross seconded.

Ayes: All    Nays: None    Abstain: None

#### **5. Discussion: Other**

Nothing to report.

## **6. Information/Action: Renewal Update—Peter Sagebiel**

- Peter explained to the Council that the Charter Renewal project is coming to completion. FCS administrators are working with MYM lawyers on finalizing the document, making sure the language is solid and that the renewal is ready for submission.
- Peter informed the Council that the offer of settlement from TTUSD had been received. The MOU was presented and Peter went over the document, including the payment details. Peter asked the Council for approval.

Dan Thiem made a motion to approve the offer of settlement from TTUSD (MOU). Steve Ross seconded.

Ayes: All      Nays: None      Abstain: None

- Peter introduced Chicago Park Superintendent/Principal Dan Zeisler to the Council. FCS has petitioned the Chicago Park School District for sponsorship and has been in discussions with them since the beginning of the school year.

Dan shared his background with the Council and his vision of a partnership with FCS. He explained that the Chicago Park Board would like to sponsor FCS and that he can see this as a “win-win” situation for both parties. He added that the goal would be a “smooth, seamless transition.” FCS could partner with Chicago Park in afterschool sports and dances. Dan answered question from the Council and then excused himself from the meeting.

The Council discussed the pros and cons of this sponsorship and felt that a sponsorship with Chicago Park School District would be a good move for FCS, adding more freedom and flexibility and less bureaucracy. The Council also appreciated the fact that there would be “socialization opportunities” with the possibility of joint after school sports and dances.

## **7. Information/Action: 2012-13 2<sup>nd</sup> Interim Budget—Debbie Carter**

Debbie reviewed for the Council the Narrative on the 2<sup>nd</sup> Interim Budget, including the Budget Summary and the FCS Cash Flow, identifying the fiscal challenges schools are currently facing and how FCS is meeting these challenges.

Debbie also reviewed and asked for approval of the 2<sup>nd</sup> Interim Budget and the FCS Three Year Projection.

Steve Ross moved to approve the 2012-13 2<sup>nd</sup> Interim Budget and 3 Year Projection. Cheri Ray seconded.

Ayes: All      Nays: None      Abstain: None

## **8. Information/Action: Enrollment Policy Revision—Peter Sagebiel**

Peter asked the Council to approve the revised Enrollment Policy. The revision adds the statement ‘residents of the District’ to the original policy.

Dan Thiem made a motion to approve the revised Enrollment Policy. Steve Ross seconded.

Ayes: All      Nays: None      Abstain: None

**9. Information: Incorporation Bylaws—Debbie Carter, Peter Sagebiel**

Peter and Debbie explained the new bylaws, which had been sent to the Council prior to the meeting for review. Changes include: more flexibility in the definition of a quorum; protection for the school, Council members and the District; and that the Council members will be appointed instead of voted in. The new bylaws replace the existing bylaws (July 1<sup>st</sup>, 2012.)

Steve Ross made a motion to approve the Incorporation Bylaws. Cheri Ray seconded.

Ayes: All      Nays: None      Abstain: None

**10. Information: School Accountability Report Card (SARC)—Peter Sagebiel, BJ Hatcher**

Peter and BJ gave a PowerPoint presentation and explained that the SARC is required by the State for all schools and is to be posted on school websites. It includes hard, factual data (numbers) and is set up more for site based schools than home study programs, thereby making some sections difficult for a personalized learning school to fill out. SARC is made available for prospective parents to compare school performances.

Steve Ross made a motion to SARC. Dan Thiem seconded.

Ayes: All      Nays: None      Abstain: None

**11. Information/Action: Single Plan—Peter Sagebiel, BJ Hatcher**

Peter and BJ presented a PowerPoint on the Single Plan. The Plan explains the FCS plan and focus. BJ asked the Council to approve the Single Plan.

Steve Ross made a motion to approve the Single Plan. Dan Thiem seconded.

Ayes: All      Nays: None      Abstain: None

**12. Information/Action: Emergency/Disaster Plan—Debbie Carter**

Debbie reported to the Council on the Emergency/Disaster Plan that was approved five years ago. She explained that FCS had the phone numbers in the Plan. Debbie asked for approval of the Emergency/Disaster Plan.

Dan Thiem made the motion to approve the Emergency/Disaster Plan. Cheri Ray seconded.

Ayes: All      Nays: None      Abstain: None

**13. Information: Student Achievement – BJ Hatcher**

- BJ presented information on the recent CAHSEE testing for 12<sup>th</sup> grade students. He reported that there are only three 12<sup>th</sup> graders that need to pass all or a portion of the test and that he hopes that there will be no seniors left in May that need to test. Test results will be reported in two months.
- BJ reported that the STAR testing for 4<sup>th</sup> and 7<sup>th</sup> grade students is coming up the first week of March.
- BJ added that the Early Assessment Testing is scheduled for 11<sup>th</sup> graders in March.

**14. Information: WASC Update and Schedule—Paul Simoes**

Paul reported that the draft WASC report had been returned from the WASC team leader with some minor recommendations. The administration has been working on those changes.

Paul reminded the Council that the WASC team will visit FCS Sunday, March 18<sup>th</sup> through Wednesday, March 21<sup>st</sup> and shared the schedule, pointing out options for visits with WASC.

**15. Information/Action: Consent Agenda – Debbie Carter**

Debbie asked the Council to approve the Consent Agenda.

Dan Thiem made the motion to approve the Consent Agenda. Cheri Ray seconded.

Ayes: All                      Nays: None                      Abstain: None

**16. Discussion: FCS Education Foundation Report – Peter Sagebiel**

Peter reported that the Foundation met to review the Giving Event fundraiser. The Foundation is planning on sending a survey to those who donated.

**17. Information: Director's Update – Peter Sagebiel**

- **2010-11 Enrollments:** Enrollment is at approximately 687; very close to capacity.
- **Parent Information Nights:** The first was held on February 1<sup>st</sup>. Two more to follow in March and May.
- **8<sup>th</sup> Grade Visits:** Paul, Dawn, Jen, Josh and Steve have been visiting 8<sup>th</sup> graders at local middle schools.
- **Parent Feedback:** Peter received a letter of praise for Nancy Nobriga and the Treetop Co-op in Truckee.
- **Other:** Peter complimented the whole school on their hard work with WASC.

**18. Discussion: Future Agenda Items**

- Director's Evaluation
- Strategic Plan
- March Dance
- SARC- "similar schools ranking"

**19. Information: Reminder of Future Meeting**

- March 27 (date change); April 17; May 15; June 12 (if needed)

**20. Action: Adjourn at 7:42 p.m.**

Steve Ross made the motion to adjourn. Dan Thiem seconded.

Ayes: All                      Nays: None                      Abstain: None

***Respectfully submitted:***

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Nancy Nobles, Secretary

\_\_\_\_\_  
Date

***Charter Council Approved:***

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Pam Barram, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Date